

THLA NEWS

MARCH 1997 Vol. 16, No. 4

ENVIRONMENTAL MEDICINE

Joseph Krop, MD

Ontario Cancer Institute
5th Floor, 610 University Avenue
Toronto

Monday, April 7, 1997

5:45 - 6:15 pm	Tour of the OCI Library 5th floor
6:00 - 6:30 pm	Light refreshments
6:30 pm	Program (5th floor Cafeteria)

For more information,
contact THLA President-Elect, Brian Cameron
Tel: 340-3429 af331@torfree.net

or
Carol Morrison
Ontario Cancer Institute
Tel: 964-2001 carol_morrison@pmh.toronto.on.ca

Environmental medicine, also known as clinical ecology, is a branch of medicine which assesses the total load of environmental factors (chemical, physical, biological) on the health of individuals.

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*Nutrimentum spiritus.
(Food for the soul.)*

*- Inscription on the
Berlin Royal Library.*

TORONTO HEALTH LIBRARIES ASSOCIATION

P.O. Box 94056, 3332 Yonge Street, Toronto, ON M4N 3R1 (416) 485-0377

An official chapter of the CHLA/ABSC

BILL C-32 COPYRIGHT UPDATE

Bill C-32, tabled April 25, 1996 in the House of Commons, has undergone many changes as a result of the stormy hearings by the Standing Committee on Canadian Heritage. The report of these hearings is available electronically at the government's web site: http://www.parl.gc.ca/committees352/heri/reports/02_1996-12/heri02e.htm.¹

The report of the Standing Committee was tabled on March 13, 1997. The library and education communities were dismayed to learn that none of the concerns that those communities raised were addressed in the motions tabled by the government through Copps' Parliamentary Secretary, Mr. Arsenault, (see www.parl.gc.ca/orderpaper/ordrs-e.html for full text of the 60 motions).²

Seven national groups³ representing universities, community colleges, school boards, educators and libraries expressed anger that the federal government's copyright reform legislation reneged on repeated commitments to restore balance in Canada's copyright law.

The groups agreed that Bill C-32 as it stands should not be passed. Without amendments to restore the balance, which had characterized the bill when originally tabled, Bill C-32 will impose unacceptable constraints on Canada's students, educators, researchers and publicly-funded institutions and libraries, for the use of books and other materials, many of which are produced by these same individuals and institutions.

When Bill C-32 was tabled in April 1996, Heritage Minister Sheila Copps and Industry Minister John Manley wrote that "the Bill will achieve a fair balance between the rights of those who create works, and the needs of those who use them." At that time, the seven groups supported the bill as a reasonable compromise honouring ten years of federal government commitments to restore balance to the Copyright Act through Phase II reforms. The bill enshrined the principle that there is a strong public interest in allowing users of copyright materials to make limited reproductions for educational and library purposes without infringing copyright law.

In December 1996, the House of Commons Heritage Committee amended the bill, significantly shifting the balance in favour of publishers and licensing collectives. The government has now decided to press on with the bill as amended in committee, and has in fact tabled additional amendments which would further erode the limited exceptions available for education and libraries.

If Bill C-32 is passed in its present form, learners, researchers, libraries and educators will enjoy

significantly fewer rights than their counterparts and competitors in jurisdictions such as the U.S., Australia and the U.K.⁴

According to Susan Murray, CHLA President, "the amendments made at the Committee Stage in the passage of Bill C-32 have seriously weakened the balance of the bill, and will have an effect on library users. For instance: a consumer health service would not be able to make single copies of popular interest magazines, only scholarly, scientific, or technical periodicals are permissible. The restriction to making copies of articles published in periodicals more than a year before the copy was made would be devastating for all libraries."⁵

It was expected that the vote on all the motions would be finished on Monday March 17, and after a quick third reading, would go to the Senate.

- Compiled by Terri Rothman

References

1. Susan Merry, SLA Government Relations Chair, e-mail posting to SLA-TORONTO listserv; March 3, 1997; 416-980-2899; e-mail: merry@cibc.ca.
2. Karen Adams, Canadian Libraries Association Executive Director; e-mail posting to CANMEDLIB listserv; March 13, 1997; 613-232-9625, ext.306; e-mail: ai077@freenet.carleton.ca.
3. Association of Universities and Colleges of Canada; Association of Canadian Community Colleges; Canadian Association of Research Libraries; Canadian Library Association; Canadian School Boards Association; Canadian Teachers' Federation.
4. Excerpts from Karen Adams' *Communiqué* "Education and library groups reject Copyright Bill," e-mail posting to CANMEDLIB; March 14, 1997.
5. Susan Murray, CHLA/ABSC President, e-mail posting to CANMEDLIB listserv; January 28, 1997; 416-393-7168; e-mail: smurray@mtrl.toronto.on.ca.

COPYRIGHT AND NEW MEDIA LEGAL NEWS, an e-newsletter, is distributed for free by the law office of Lesley Ellen Harris. Information contained in the newsletters should not be relied upon or considered as legal advice. For subscription information, call the law office of Lesley Ellen Harris 416-226-6768, or write to copylaw@interlog.com.

The current issue and back issues are archived with the National Library of Canada at:

www.nlc-bnc.ca/eppp-archive/copyright-a.

LIGHTEN UP IN THE LIBRARY

Q. How many academic librarians does it take to change a light bulb?

A. Just five. One changes the light bulb while the other four form a committee and write a letter of protest to the Dean, because after all, changing light bulbs IS NOT professional work!

Q. How many cataloguers does it take to screw in a light bulb?

A. Just one, but they have to wait to see how LC does it first.

Q. How many cataloguers does it take to change a lightbulb?

A. Only one provided it is in AACR2.

Q. How many reference librarians does it take to change a light-bulb?

A. (With a perky smile) "Well, I don't know right off-hand, but I know where we can look it up!"

Q. How many reference librarians does it take to change a lightbulb?

A. None if it has a LCSH heading.

Q. How many library systems managers does it take to change a lightbulb?

A. All of them as the manual was lost in the last move (or flood).

Q. How many library managers does it take to change a lightbulb?

A. At least one committee and a light bulb strategy focus meeting and plan.

Q. How many library technicians does it take to change a lightbulb?

A. Seven. One to follow approved procedure, and six to review the procedure. (Eight if you count the librarian they all report to.)

Q. What happens when you cross a librarian and a lawyer?

A. You get all the information you want, but you can't understand it.

Source: IFLANET Library Humour
www.nlc-bnc.ca/ifla/humour/humour.htm#laws

FEBRUARY GENERAL MEETING

Naturopathic Approaches to the Treatment of AIDS (February 10, 1997)

The event which was held at the new location of the Canadian College of Naturopathic Medicine drew a crowd of 25. Early birds got a chance to tour the expanded Learning Resources Centre.

Kenneth Luby, ND, began by explaining naturopathic medicine as an approach that addresses the totality of the person. It stresses both physical and mental/emotional well-being. When applied to treating patients with AIDS, this means building a strong support network.

Dr. Luby went on to emphasize the important preventive function of nutrition for HIV-positive patients - to supplement nutrition at early stages of HIV infection. Apart from focusing on the various clinical aspects of treating AIDS, Dr. Luby also discussed his practice arrangement. With the patient's consent, Dr. Luby and the medical doctors in the clinic he works in look after the patient jointly. This innovative approach drew attention from the federal health ministry and now the department is conducting a study to see whether such collaborative practice has beneficial effects on the patient.

A question period followed the presentation. The eager response showed that participants were very much drawn into the subject and found the meeting thought-provoking.

- Vivian Hung

THLA NEWS ADVERTISING RATES

THLA NEWS now accepts advertisements. However, acceptance of an advertisement does not imply endorsement of the product by the Toronto Health Libraries Association.

1997 Rates

Full Page.....	\$200
Half Page	\$100
Quarter Page	\$50
Business Card (2" x 3.5")	\$25

Advertiser must provide camera-ready artwork for ads other than the Business Card. Colour advertising is not available.

Contact Terri Rothman, Editor, for more information.
Tel: 416-657-1144
E-mail: Terri_Rothman@tvo.org

WEB HEALTH WATCH

HOMEOPATHY

The **Homeopathy Home Page** "aims to provide links to every related resource available" and it is possible to believe that it lives up to its claim. This is a well-organized home page, which provides an impressive array of links to international resources, subscription services, a reference section and its own online (full-text) journal. Its impressive 'Resources and FAQs' section is very useful, and like the rest of this home page, extremely easy to use.
www.dungeon.com/~cam/homeo.html

Southwest School of Botanical Medicine is a truly spectacular site as much of it is devoted to the images of medicinal plants. As many of the images are reproduced from the National Geographical Society, or have been created by equally competent nature photographers, the images are not only informative, but often beautiful. This site will be of use not only to herbalists, but also horticulturists and those who have an interest in wild plants.
chili.rt66.com/hrbmoore/HOMEPAGE/HomePage.html

ENVIRONMENTAL MEDICINE

MCSurvivors is a comprehensive web site for the multiple chemically sensitive. It provides a wealth of reading materials, background information, information on both legal and medical aid, current research and a variety of bulletin boards. Some of the material is dated and the architecture of the site makes it a little difficult to negotiate. The wealth of material, however, makes this site worth the effort.
www-rohan.sdsu.edu/staff/lhamilto/mcs/

Environmental Health Center - Dallas seems to be geared mostly toward current and prospective patients and also towards potential researchers and staff (the administrative structure of the center is outlined in great detail). The goal of the site is to provide a source of communication, answers to inquiries and general information about environmental health. Research papers and other articles are provided as well as a list of current medical staff and the types of medical procedures that are available.
www.ehcd.com/

Websites evaluated by Mary Robinson
mrobinson@metrolinx.com

THLA FACES & PLACES

THLA Directory corrections and additions

Kim Briand is a new THLA member at the Medical Information Service of Astra Pharma Inc., 1004 Middlegate Road, Mississauga, ON L4Y 1M4; Tel: 905-566-7323; Fax: 905-270-3248.

Marina Englesakis, formerly of St. Michael's Hospital Health Science Library, is the new Director at the C.C. Clemmer Health Sciences Library of the Canadian Memorial Chiropractic College, 1931 Bayview Avenue, Toronto, ON M4G 4C8; Tel: 482-2340, ext.223; Fax: 482-9745; e-mail: englesakis@cmcc.ca.

Colin Hoare is currently in Malaysia representing Canada as an umpire in the International Cricket Council Tournament.

Maureen Pakosh is a new THLA member at the W. Keith Welsh Library of the North York General Hospital, 4001 Leslie Street, Willowdale, ON M2K 1E1; Tel: 756-6143; Fax: 756-6605; e-mail: nyg@library.utoronto.ca.

John Tagg can now be reached at West Park Hospital, Monday through Thursday from 10:00 am - 3:30 pm, at Tel: 243-3600, ext.2040.

CONSORTIUM APPOINTMENT

Laurie Scott has been appointed the new Executive Director of the Health Science Information Consortium of Toronto. She started her duties on March 10, 1997.

Since 1990, Laurie has been the Head Librarian at the AECL's Sheridan Park (Mississauga) Information Resources Centre. Prior to that, she served for three years as Information Resources Specialist at the Industrial Accident Prevention Association in Toronto, and for two years as a reference librarian and bibliographer at the Elizabeth Dafoe Library, University of Manitoba.

Laurie is a graduate of McMaster University as well as of SLIS at the University of Western Ontario, and has taught courses at SLIS and at Sheridan College's Library & Information Technician Program. She has also been an active member of SLA and has held several executive positions in the Sheridan Park Library and Information Science Committee (LISC).

Consortium members look forward to working with Laurie as they face future challenges.

CALL FOR NOMINATIONS

Included with this newsletter is a **Nomination Form** for THLA Executive Officers and Newsletter Team members. Following are the position descriptions. If you would like more information or a copy of a specific position, please contact Elaine Wright, Past President, THLA at 416-233-1542.

THLA PRESIDENT-ELECT

Constitution: The President Elect shall act in the absence of the President, assist the President in the performance of duties, act as Program Coordinator, and perform other duties as assigned by the Executive.

Specific Duties

1. THLA leadership

- assumes the President's responsibilities in the President's absence or as specifically requested

2. Programme planning

- acts as Chair of the Program Planning Committee
- arranges the programmes for each Chapter meeting, including the December holiday party and the annual May banquet
- ensures that programs have an educational component and that CE courses are offered as appropriate
- initiates contact with speakers
- arranges introductory and thank-you speeches, gifts or honoraria
- writes thank-you letters to speakers and presenters
- liaises with meeting location hosts, arranges appropriate space, refreshments, etc.
- solicits sponsors for the banquet and CE courses

3. Position documentation

- documents current procedures for executing these duties

Please Note: This is a three year commitment, since the President-Elect continues to sit on the Executive two more years, one as President, and one as Past President.

PROGRAM PLANNING COMMITTEE

The existence of the Program Planning Committee was initiated at the THLA Executive meeting of December 5, 1994. Its purpose is to assist the President Elect with program arrangements and meeting details. The committee's term will be for one year, following the annual general meeting.

If you would like to be part of this committee, please contact Elaine Wright for more information.

THLA SECRETARY

Constitution: The Secretary shall keep a record in minutes of the proceedings of Association meetings and shall have custody of all books, records and papers of the Association, except such as shall be in the custody of other persons authorized to have possession by resolution of the Executive Committee.

Specific Duties

1. Documentation (minutes)

- records minutes of the Executive meetings and distributes minutes to Executive members

2. Documentation (general meetings)

- ensures that a synopsis of each general meeting is prepared for the THLA NEWS

3. Documentation (official Chapter documents)

- ensures that official chapter documents such as position descriptions are dated, and updated or revised annually as necessary to conform with minutes or other discussions of the Executive
- distributes a Chapter Executive contact list to the Executive and any other Programme Planning Committee members at the beginning of each new term
- distributes current procedures to the new Executive at the annual joint meeting of the incoming and outgoing Executives

4. Public relations

- sends tributes such as flowers or cards to members as appropriate, and submits invoices to the Treasurer for reimbursement

5. Position documentation

- documents current procedures for executing these duties

THLA PRESIDENT (Position Filled)

Specific Duties

- THLA leadership and direction (general)
- THLA leadership and direction (Executive Committee)
- Public relations (CHLA/ABSC Board liaison)
- Public relations (general)

CALL FOR NOMINATIONS

THLA TREASURER

Constitution: The Treasurer shall supervise the collection of and keep on deposit the funds of the Association; keep full, correct and clear record of the financial transactions of the Association, supporting all disbursements with proper vouchers; see that the funds of the Association are disbursed as directed by the Executive Committee; prepare a statement and submit it to the Executive Committee for presentation at the Annual General Meeting of the Association; and cause a register of all members of the Association to be maintained. To assist the Treasurer in the performance of these duties, the Executive Committee may employ the occasional services of a professional Coordinator of Membership Services.

Specific Duties

1. Management of finances

- collects, deposits and manages funds
- issues receipts
- conducts all banking transactions
- files accounts paid and documentation relating to monies received

2. Documentation

- keeps full record of all financial transactions
- presents financial report at each Executive meeting
- produces the year-end financial statement

3. Co-ordination

- co-ordinates with Secretariat on matters relating to membership
- co-ordinates meeting registration and payment

4. Position documentation

- documents current procedures for executing these duties

THLA PAST PRESIDENT (Position Filled)

Specific Duties

- Nominations and elections
- Records retention
- Public relations
- Program planning assistance as needed

THLA NEWS EDITORIAL TEAM

Constitution: The manner in which the duties are divided between members of the editorial team is left to the discretion of the Editor, but he/she is ultimately responsible for ensuring that THLA NEWS is published in accordance with the Constitution's Terms of Reference. The Editor (or a delegated representative from the editorial team) will attend all executive meetings. The editorial team solicits articles for publication in THLA NEWS; prepares the publication schedule in consultation with the THLA Executive; prepares each issue for publication and arranges for printing and distribution; and devises editorial policies in consultation with the THLA Executive.

Specific Duties

1. Duties of the Editorial Team

(Editor; Associate Editor; Assistant Editor)

- liaises with contributors for contents of each issue to ensure that the THLA NEWS accurately represents the needs of the membership, the THLA Executive, and CHLA/ABSC as a whole
- wherever possible and practical, the THLA NEWS attempts to publish all pertinent information about events and continuing education opportunities of interest to the Greater Toronto Area health sciences library community

2. Specific duties of the Editor

- responsible for maintaining communication with the newsletter editorial team
- ensures that production of each issue must include consideration of the following: content and focus; coordination of article collection, writing responsibilities and word processing; proofreading duties; special features; and production details
- writes Editor's message
- performs desktop publishing to produce the original camera-ready copy
- liaises with the Secretariat to ensure timely and cost-efficient copying and delivery of each issue

3. Association contacts and other newsletter contributors

- the newsletter editorial team maintains a current listing of other association contacts to facilitate the gathering of Upcoming Events and other pertinent newsletter information
- provides the next Editor with the above information

4. Position documentation

- documents current procedures for executing these duties

TELEMEDICINE CANADA'S HEALTH LIBRARIES SERIES CANCELLED

The Canadian Health Libraries Association/ Association des bibliothèques de la santé du Canada and the Ontario Hospital Libraries Association (OHLA) have been organizing the presentations for Telemedicine Canada's Health Libraries series since fall/winter 1988. Both associations have decided to discontinue speaker and programme coordination of the Health Libraries series, effective as of the fall/winter 1997 series.

Both associations have polled their membership for input regarding use of the series. Each group's continuing education survey results, and the evaluation of site registration statistics supplied by Telemedicine Canada, indicate that our objectives for the series are not being met. The majority of site registrants and participants are from hospitals and universities in urban centres rather than the rural areas. In addition, the participation from members from provinces other than Ontario has been disappointing.

Members of CHLA/ABSC and OHLA have indicated that the cost for each session is a concern, as is the teleconference medium itself. Additionally, the number of people within the associations who are available to plan, present and attend the Telemedicine Canada programmes is limited and in some cases decreasing. Finally, The Telemedicine Canada series is in competition with other continuing education programmes sponsored by other library organizations, through which needed revenue was generated.

Both CHLA/ABSC and OHLA have indicated that they would be interested in offering their services and expertise in other Telemedicine Canada series where appropriate, such as the Internet series. Sessions specific to information resources (print and electronic) for many of the clinical and allied health groups could also be provided. If you are interested in presenting, or if you would like to recommend a colleague as a presenter in another Telemedicine Canada series, please contact Cheryl Martin or Shelagh Wotherspoon at CHLA/ABSC for further information.

TELEMEDICINE CANADA'S SPRING 1997 HEALTH LIBRARIES SERIES

(3:30 - 4:15 Eastern Time)

April 7 Hospital Librarian Participation on the Information Systems Team

Cheryl Martin
Hospital Librarian, Information Systems,
Belleville General Hospital

April 28 A Family Resource Library Program: the Hub of Family-Centred Care

Patricia Johnston
Director, Dominick J. Conway Library
Children's Hospital of Eastern Ontario, and
Pam Le Moine
Coordinator, Kaitlin Atkinson Family Resource
Library
Children's Hospital of Eastern Ontario

June 9 Fee for Service

Vicki Whitmell
Chief Librarian, Business Information Centre
Joseph L. Rotman Centre for Management
University of Toronto

To register: contact Telemedicine Canada, Tel: (416) 599-1234; Fax: 416-1848; e-mail: registration@tmed.org; www.tmed.org

CHLA/ABSC CE 1997

CONTINUING EDUCATION COURSES at the CHLA/ABSC Conference in Vancouver

Wed. May 28, 1997

- Discover and Integrate Internet Information Into Your Medical Library Practice
- Copyright in the 90's: Where Are We, How Did We Get Here, Where are We Going?
- Introduction to Records Management

Thurs. May 29, 1997

- Information Resources in Alternative Medicine for the Medical Librarian: theory and applications
- Reinventing Yourself in the Workplace
- Introduction to Records Management
- QuickDOC Introductory Workshop
- QuickDOC Advanced Workshop

Also, CISTI - MEDLARS Advanced Workshop
CISTI - GRATEFUL Med
Elsevier Science EMBASE Seminar

For more information about presenters and fees, read your Preliminary Programme; write to chla97@unixg.ubc.ca; or check the conference website: www.library.ubc.ca/life/chla97/

CONTINUING EDUCATION / UPCOMING CONFERENCES

Faculty of Information Studies, University of Toronto Continuing Education Courses

For more info, contact Marcia Chen (416) 978-7111; Fax: (416) 971-1399; e-mail: conted@fis.utoronto.ca; or www.fis.utoronto.ca. FIS courses cost from \$85 - \$395. There is a discount for early registration.

- Apr. 4/97 **Copyright Videoconference**
- Apr. 4/97 **Legal Information Resources for Non-Legal Professionals**
- Apr. 5/97 **Internet Basics**
- Apr. 11/97 **From Librarian to Cybrarian**
- Apr. 11-12/97 **Websites: Design and Management**
- Apr. 18/97 **Advanced Search Tools on the Internet**
- Apr. 25/97 **Internet Basics - Focus on Law**
- May 2/97 **Outsourcing Technical Services: Issues & Approaches**
- May 9/97 **Building an Intranet**
- May 23/97 **Digitization of Library Collections**
- May 23/97 **Advanced Search Tools on the Internet**
- Jun. 23/97 **Advanced Search Tools on the Internet**

Consumer Health Information Services

Dr. Joanne Marshall, Professor on the Faculty of Information Studies at the University of Toronto, and THLA member, will be talking to the Western New York Health Sciences Librarians about planning for a CHI service or improving an existing one on April 18/97 in New York.

Consumer Health Information Service Metro Toronto Reference Library

CHIS continues to host free health education presentations in the Elizabeth Beeton Auditorium, 789 Yonge Street.

- March 26/97 **Health and the New "Superfoods"**
6:30 - 7:30 pm Speaker: Dr. Aileen Burford-Mason
- April 23/97 **Depression: Help Can Make a Difference**
6:30 - 7:30 pm Speaker: Scott O'Grady
Canadian Mental Health Association, Metro Toronto
www.io.org/~cmhator/

To list your event in this column, please contact Andrea Shier at (416) 978-7068 or by e-mail: shier@library.utoronto.ca

COMMITTED TO CHANGE, READY FOR THE CHALLENGE

The **1997 Medical Library Association Annual Meeting** will be taking place **May 23 - 28**, in Seattle, WA. For more information, check out the website at www.kumc.edu/MLA/MLA97/

DRAWING CLOSER, REACHING FURTHER

The **1997 Canadian Health Libraries Association Conference** will be taking place **May 28 - June 1** in Vancouver, British Columbia. For more information, check out the website www.library.ubc.ca/life/chla97/

CHANGE AS OPPORTUNITY

The **88th Special Libraries Association Annual Conference** will be taking place **June 7 - 12** in Seattle, WA. Special guest speaker is Bill Gates, CEO, Microsoft Corporation. For more information call (202) 234-4700 or check out the website at sla.microsoft.com/ or www.sla.org/conf-meet/conf.html

REINVENTING LIBRARIES

Canadian Library Association Annual Conference will take place **June 18 - 22** at the Ottawa Congress Centre, presenting strategies to prepare and plan for the many challenges that lie ahead. For more information, contact CLA at (613) 232-9625; www.cla.amlibs.ca/ottawa/cia97.htm

Fee for Service Conference

A conference for public, academic, and special librarians on fee-based library services, **April 24 - 25, 1997**. The conference will be held on the campus of the University of Toronto. Fee is \$350 plus GST; \$297.50 for CLA members. Contact Vicki Whitmell, Whitmell & Associates for a Registration Form: Tel: 416-963-9723; Fax: 416-963-5074; e-mail: bicvlw@fmgmt.mgmt.utoronto.ca. Registrations must be received by April 10, 1997.

CASLIS - Toronto Chapter

- Apr. 9/97 **Saving Your Butt: Putting Library Services in the Forefront**
Metro Reference Library, 5:30 pm.
For information, contact Gwen Harris, (416) 762-7645; e-mail: gharris@the-wire.com

SLA-Toronto Chapter

- Apr. 17/97 **International Special Librarians Day**
May 15/97 **Why We Laugh: Canadian Humour!**
For more information, contact Sean Forbes
Tel: (416) 947-7898;
e-mail: sean.forbes@ArthurAndersen.com

THLA 1997 EVENTS

Monday, April 7, 1997

Environmental Medicine, Dr. Jozeph Krop
Location: Ontario Cancer Institute

Monday, May 5, 1997

Annual Banquet

Why Are We Doing Women's Health Research?

Dr. Donna Stewart, MD, FRCP(C),
Lillian Love, Chair in Women's Health,
TTH Professor, Faculty of Medicine,
University of Toronto
Location: Massey College

WANTED: STUDENT VOLUNTEER FOR ARCHIVAL PROJECT

A procedure for retention of the THLA Archives has recently been implemented. Many of the Association's documents have been retained but in an unorganized fashion.

The project involves

- reviewing the suggested procedures
- collating the materials
- producing a Table of Contents for each year, and
- listing past presidents.

Qualifications: a course in Archives Management or experience in managing archival collections

Estimated Time Required: 30 hours

Suggested Period: March 24 - May 23, 1997

Location: Gerstein Science Information Centre, U of T

Requirement: a laptop computer using WordPerfect preferred

Please apply to:

Elaine Wright, Past President, THLA
19 Ashton Manor
Toronto, ON M8Y 2N6
Tel: 416-233-1542



1996 - 1997 THLA EXECUTIVE

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THLA NEWS DEADLINES for submissions

May Issue: May 12